

**The Diocese of  
St Edmundsbury and Ipswich**

**Annual Report  
of the  
Parochial Church Council  
of  
St Andrew's Church  
Kettleburgh  
Suffolk**



**For the year ended 31 December 2022**

## ADMINISTRATIVE INFORMATION:

<u>Church Address:</u>	Church Road, Kettleburgh Woodbridge IP13 7LF
<u>Priest in charge:</u>	Rev. Canon Graham Hedger (until end of April)
<u>Address:</u>	14 St Peters Close, Charsfield, Woodbridge, IP13 7RG
<u>Telephone:</u>	01473 737280  07388 117 656
	From May 2022, in Vacancy
<u>Banker:</u>	Barclays Bank PLC
<u>Address:</u>	Suffolk Coastal Group 4 Church Street Woodbridge IP12 1DJ
<u>Independent Examiner:</u>	Persephone Booth  Timbers, Church Road Kettleburgh IP13 7LE

The Parochial Church Council (PCC) is a corporate body established by the Church of England.  
The PCC operates under the Parochial Church Council Powers Measure.  
The PCC is exempted by order from registering with the Charity Commission.

**During the year the following served as members of the PCC:**

	<b><u>PCC Member's Name</u></b>	<b><u>Term of Office Ends</u></b>
<i>Priest in Charge:</i>	Rev Canon Graham Hedger	End April 2022
<i>Lay Elder:</i>	Mrs Jackie Clark	
<i>Warden:</i>	Mr John Bater	APCM 2023
<i>Deanery Synod Representative:</i>	Mr Paul Baker	APCM 2024
<i>Elected Members:</i>	Mrs Anne Bater (Electoral Roll Officer)	APCM 2023
	Mr Paul Baker (Treasurer)	APCM 2023
	Mr Bill Clark (Vice Chairman)	APCM 2023
	Mrs Jackie Clark (Secretary)	APCM 2023
	Mrs Irene Dick	APCM 2023
	Mr Jim Duckham	APCM 2023
	Mr Trevor Jessop	APCM 2023

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. All regular church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

## **OBJECTIVES AND ACTIVITIES**

St Andrew's PCC has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

## **SAFEGUARDING**

The PCC has complied with its duty to have due regard to House of Bishops guidance on safeguarding children and vulnerable adults.

## **ACHIEVEMENTS AND PERFORMANCE**

### **Church Membership**

Electoral Roll – Resident:

Electoral Roll – Non-Resident:

Average Weekly Adult Attendance:

Average Weekly Young Persons Attendance:

Average monthly Attendance at Zoom services:

<b><u>2022</u></b>	<b><u>2021</u></b>
<b>12</b>	12
<b>3</b>	3
<b>13</b>	9
<b>0</b>	0
<b>12</b>	N/a

## **BAPTISMS, WEDDINGS AND FUNERALS**

There was one Baptism - Trevor Jessop in April; one wedding - Scott Price and Amy King in September and two funerals – Joan Jennings in April and Keith Wilson in September.

## WORSHIP IN 2022

Our Incumbent, the Rev Canon Graham Hedger had announced his early retirement at the end of 2021. At a January PCC meeting the proposed pattern of services during the forthcoming Vacancy was discussed, noting that there would need to be a change in the pattern of worship across the Benefice, with fewer Communion services and more services led by Elders.

It was agreed that there was still a need for Zoom services and they would be held monthly. Since the first Pandemic lockdown, when there were restrictions on meeting in public, Julie and Jim Duckham had undertaken the church cleaning, for which we were most grateful. As restrictions were easing, a new monthly rota was drawn up for 2022, for both cleaning and the provision of altar flowers. It was good to welcome some new volunteers to these tasks.



In February Trevor Jessop, who has been attending church services over the past few years, made the decision that he would like to be baptised and confirmed. His baptism took place during a morning service in St Andrew's, and he was confirmed by Bishop Martin the following week at the Triangle Church in Ipswich.

In March the completed south porch doors were dedicated at the Benefice service. Stuart Harris, the craftsman who made them, attended with his wife.

The following prayer formed a part of the dedication:

*All praise to you, Almighty God and Heavenly King,  
For your love and faithfulness to your church in every age.  
We thank you for the skill of the men and women  
who through the years  
have built, repaired and cared for this church building.  
Today we give thanks for the life of John Dick  
and for these doors given in memory of him  
and his faithful life and witness.  
May these doors greet and welcome all who enter this church,  
that they may find your love and peace within these walls.  
And now we ask you to renew your grace within us  
as in the faith of Jesus Christ we dedicate these doors  
in the name of the Father and of the Son and of the Holy Spirit.  
Amen*



We were pleased to welcome Martin Crane to the ministry team, a reader who lives in London, but also spends time in Brandeston. The Annual Church Meetings were held earlier than usual in 2022, so that Graham could be present before his retirement. In April it was good to be able to reinstate our Benefice Palm Sunday Pilgrimage, with services held in different churches before meeting at Hacheston and processing from the Village Hall to Hacheston Church for the Eucharist.



Graham's last service took place at Parham on the Sunday after Easter, where the church was full and the service very powerful and moving. A presentation was made to Graham and Sue after the service in Parham Village Hall.

The Benefice Elders were recommissioned during the church service.

Zoom services continued monthly with a steady number of around 12 participants.

The Platinum Jubilee service for HM Queen Elizabeth II included a Sunday service which attracted over 40 people including several children. At this celebration service each decade of the Queen's reign was marked in music, reminiscences and recordings of her speeches throughout her reign.



The 'Green Canopy' oak tree that was planted on the Village Green was dedicated after the service.



In August it was felt that the pattern of services at St Andrew's – Holy Communion alternating with Morning Worship on the third Sunday, Evening Prayer on the fourth Sunday, a Benefice service in rotation with other churches in the Benefice – was working well. The Ministry Team met to plan services to the end of the year, noting that it was sensible to approach visiting clergy early in order to arrange cover for all our planned Christmas services.

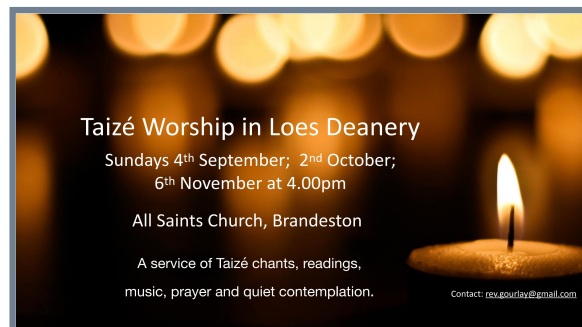


The death of Her Majesty Queen Elizabeth was announced on 8th September. Along with churches across the nation, St Andrew's provided a book of condolence, allowing villagers a quiet space to reflect on the loss to the nation. The state funeral was held on Monday 19th September.

In September our Harvest Festival was well attended, with the church beautifully decorated and, after two years when this was not possible due to the pandemic, we were at last able to hold a Harvest supper in the Village Hall.

During the vacancy, visiting clergy for Benefice and Parish Communion services have included Jeanette Gosney (archdeacon), Chris Davey (Rural Dean), Michael Robinson (Bishop's Chaplain), Robin Alderson and Deirdre West (previous incumbents), John Hare (retired priest). We have also been most grateful for the dedicated support, guidance and friendship provided by Rev Deirdre Parmenter.

Taizé Services for the deanery were held for the months of September, October and November at Brandeston, led as in previous years by Rev Wendy Gourlay.



On Remembrance Sunday our service was shared with Brandeston, with a full church, including representatives from Deben Valley Scouts.

Christmas services in 2022 included Christingle, a Christmas Eve candlelit Carol Service and Christmas morning Communion led by our Archdeacon.

## THE FABRIC OF ST ANDREW'S IN 2022

### January

- **Electrics** - The five year electrics test report threw up some issues that needed to be dealt with, including a loss of lighting in the vestry.
- **South Porch Doors:** other than a further coat of linseed oil when the weather improved, the work was finished. Both Jim and Graham noted there had been many favourable comments on their appearance, and that there had been a steady improvement in access and appearance over the last few years. Julie Duckham was thanked for her help with choosing and obtaining the ironwork on the doors. They were dedicated during the Benefice service in March.
- **North door** – it was hoped that the threshold would be reinstated in March this year.
- **Redundant Church Pews** - It was agreed that a faculty should be applied for to dispose of 6 redundant pews, 4 of which were in storage and 2 in church.
- **Porch Notice Board/Cupboard door handle** – Jim repaired the porch notice board and obtained a replacement handle for the inappropriate handle originally supplied on the new storage cupboard at the back of the nave.

### July

- **Quinquennial Report** - Items noted for immediate attention would be at a cost of around £9000. It was suggested there would be a need to prioritise. Bell-ringers had also brought to our attention the damage to the bird screen in the belfry, which was allowing birds to enter the tower and then the church interior. Although there was no signs at the time, we would continue to monitor any evidence of death-watch beetle.
- **Electrics** - the quote for remedial work was accepted from Aaron Nobbs, underlining the pressing need to repair the faulty vestry light.
- **North door** – it was hoped that the threshold would be reinstated soon. Our architect Philip Orchard was periodically chasing the craftsman David Bartram to complete this work.
- **Redundant Church Pews** –The faculty application was completed online, advertised locally and received no adverse comment, then agreed by the DAC. However, when presented to the Chancellor for confirmation of the agreement, further consultations were then required with heritage bodies.

### December

- **Electrics** - Following extensive investigations and work by Aaron Nobbs, all church electrics were now in good working order. Aaron also provided an EIC report.
- **Quinquennial Report** - a list of items from the Quinquennial Report that need immediate attention was sent to our architect, asking him to proceed with quotes for the external repairs, at an estimated cost of between £7000 - £8000.
- **North door:** the threshold had finally been replaced, this work was now complete and the final invoices settled.
- **Redundant Church Pews:** the faculty allowing us to dispose of 6 pews arrived. It was agreed that the six pews should be taken to the auction at Abbots, Campsea Ashe.
- **Recorded Music in Church** - Bill installed wiring for a CD player to be attached to speakers which are placed out of sight under the pulpit. The player would be stored



in the vestry when not in use. The equipment could be used for services, funerals or weddings.

### **OREBECK BENEFICE IN VACANCY**

In February, as preparation for Graham's retirement, the first of a series of Vacancy meetings was held for our Orebeck Benefice. Realistically, our Benefice cannot afford a full time priest, so we had to agree whether a .5 or a .8 appointment would be best. Each church produced a parish profile which was amalgamated into our Benefice Profile. Graham's last service took place at Parham on the Sunday after Easter, where the church was full and the service very powerful and moving. A presentation was made to Graham and Sue at the buffet lunch in Parham Village Hall.

In July our Archdeacon, Jeanette Gosney and our Rural Dean, Chris Davey from St Michael's Framlingham, guided the progress towards the advertising for a new priest. Each parish produced text and photographs to be included in the Benefice Profile. It was agreed that as a Benefice we would advertise for a 0.5 appointment (3 days plus Sundays) with the possibility of appointing an administrative assistant, or a 0.8 appointment (4 days plus Sundays). A perceived difficulty was that there was no clergy house available, even though the diocese would offer to find suitable accommodation along with an appointment. The first round of advertising ended in November, with no applicants. Our vacancy was re-advertised shortly before Christmas 2022, with a closing date of 30 January 2023. We continue to pray for an incumbent to work with us and minister to us.

### **THE CHURCHYARD**

In February and also in October a hardy group of villagers joined in with tidying the churchyard. John Bater enlisted the help of local farmers to assist with larger machinery.



## FUNDRAISING AND EVENTS IN 2022

- A spring quiz was planned, but subsequently cancelled due to a recent increase in Covid numbers. The first **Quiz Night** for three years was eventually held in November, raising vital funds for church maintenance and towards our Parish Share.
- In April Graham and Sue hosted a 'good-bye' tea party for the ministry team during the week leading up to his final service.
- **Platinum Jubilee Celebration** of Queen Elizabeth began in February in Kettleburgh, with the Village Hall, Village Green and St Andrew's church represented on a working party. A celebration service was planned for Sunday 5 June, with villagers born in each decade of the Queen's reign presenting a snapshot of those years. The celebrations began on Thursday 2 June with a village event on the Village Green – children's games, music from The Kettleleles, 'Kettleburgers', a bar provided by the newly re-opened Chequers pub and the beacon lighting organised by the Scouts at 9:45pm. The 'Green Canopy' oak tree that was planted on the Village Green was dedicated after the Sunday celebration service and this was followed by a village picnic, under the shelter of the new village marquee.
- The annual **National Churches Trust 'Ride and Stride'** took place as usual on the second Saturday of September, raising £935 which is shared between Suffolk Historic Churches Trust and St Andrew's. In 2022 Kettleburgh raised the most money in the Loes Deanery.
- Collections from **Children's Society** boxes, which are emptied and sent to The Children's Society each year, totalled £322
- Noting that the St Andrew's page of the website 'A Church Near You' receives over 200 views each month, there are plans to facilitate online giving, in addition to using the card reader at services and fundraising events, which we share with All Saints Brandeston.
- Gifts presented at the Christingle and Gift Service were donated to Families in Need, Ipswich (FIND). In 2022 FIND asked specifically for hot water bottles, hand warmers and packaged food, rather than the usual gifts of children's toys.

## HOLIDAY CLUB

Primary age children are invited to this year's

# Holiday Club

run by our local churches at Brandeston Village Hall

August 15<sup>th</sup> 16<sup>th</sup> 17<sup>th</sup>

THE THEME FOR THIS YEAR IS

# HEROES!

9.30 am to 1.30pm

Bring a picnic lunch

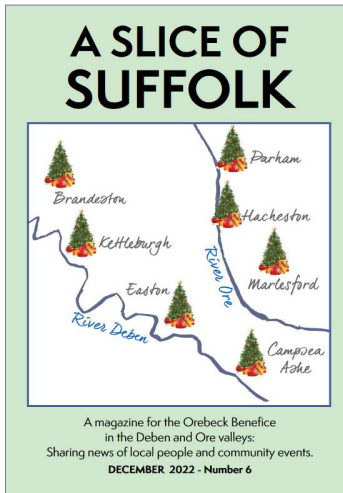
£4 per day for first child

£2.50 per day for additional siblings

You are welcome to come for 1, 2 or 3 days

Plans for the 2022 Holiday Club for primary aged children in the Orebeck and Mid-Loes Benefices took shape in May. The chosen theme was 'Heroes'. It was held in Brandeston Village Hall in August, attracting a full complement of children. We also welcomed a new leader, Gary Best, the new priest from Mid Loes. The theme of Heroes was played out in craft, cooking and outdoor activities, with Bible stories about David, Paul and Ruth and a Sunday celebration service in Brandeston church.

## A SLICE OF SUFFOLK



The first copy of our new Benefice Magazine, ***A Slice of Suffolk*** was produced in July. It is a welcome source of local information and is available online and as a printed copy. We are most grateful to Jan Baldwin and Nan Waterfall who edit and manage advertising and subscriptions for this monthly magazine.

Approved by the Parochial Church Council on 26 March 2023 and signed on its behalf:

*W J Clark*  
(Vice Chairman)

26 March 2023  
(date)

## Financial Report 2022

The decrease in Planned Collect bns and ,therefore, in the tax recovered from Gift Aid has led to an excess of payments over receipts in the Receipts and Payments account of **£2876.31**. The General Fund now stands at **£13,411.80**. The Major Works this year have amounted to **£2140.34**. The Fabric Fund has, therefore, been reduced to **£4530.28**. Receipts in 2023 need to increase in order to meet our costs.

### ST. ANDREW'S CHURCH, KETTLEBURGH - YEAR ENDED 31ST DECEMBER 2022

#### Receipts and Payments

<u>Receipts</u>	2022			2021		
	Unrest	Rest	Totals	UnRest	Rest	Totals
GA Planned collect bns	5552.98		5552.98	8407.41		8407.41
Collect bns - Other giving	1472.98	199.32	1672.30	1147.93		1147.93
Special collect bns						0.00
Donat bns	250.50	505.80	756.30	88.99	10.00	98.99
Uncovenanted Giving & CAF						0.00
Tax recovered on Gift Aid	1361.92		1361.92	2089.25	1875.00	3964.25
Fund Raising	1054.15		1054.15	498.91		498.91
Fees	1657.00		1657.00	1195.00		1195.00
Harvest supper	55.00		55.00			0.00
Interest	147.74	55.32	203.06	3.74	4.30	8.04
Magazines			0.00			0.00
Church Maintenance			0.00		843.56	843.56
Major Works			0.00		8156.73	8156.73
<b>Total receipts</b>	<b>11552.27</b>	<b>760.44</b>	<b>12312.71</b>	<b>13431.23</b>	<b>10889.59</b>	<b>24320.82</b>
<b>2021</b>						
<u>Payments</u>						
Grants - Overseas				0.00		0.00
Grants - Home	150.00	199.32	349.32	400.00		400.00
Special collect bns paid				0.00		0.00
Diocesan Parish share	8000.00		8000.00	9514.00		9514.00
Church expenses	1628.45		1628.45	1452.80		1452.80
Clergy expenses	102.05		102.05	220.29		220.29
Major Works		2140.34	2140.34		21296.20	21296.20
Church maintenance	4099.98		4099.98	440.64	867.64	1308.28
Cost of services	298.60		298.60	191.90		191.90
Administration						0.00
Fundraising expenses	149.50		149.50			0.00
Fees paid out						0.00
<b>Total Payments</b>	<b>14428.58</b>	<b>2339.66</b>	<b>16768.24</b>	<b>12219.63</b>	<b>22163.84</b>	<b>34383.47</b>
<b>Excess of income over expenses</b>	<b>-2876.31</b>	<b>-1579.22</b>	<b>-4455.53</b>	<b>1211.60</b>	<b>-11274.25</b>	<b>-10062.65</b>
Opening balances	1.1.22	<b>16318.11</b>	<b>6109.50</b>	1.1.21	<b>15106.51</b>	<b>17383.75</b>
Closing balances	31.12.22	<b>13441.80</b>	<b>4530.28</b>	31.12.21	<b>16318.11</b>	<b>6109.50</b>
<b>2022</b>						
<b>Statement of Funds</b>						
General Funds - Unrest			13441.80			16318.11
Fabric Fund - Restr			4530.28			6109.50
<b>Total Funds</b>			<b>17972.08</b>			<b>22427.61</b>
<b>2021</b>						
Represented by:						
Barclays current ac			2330.82			6989.41
CBF Deposit account			15641.26			15438.20
			<b>17972.08</b>			<b>22427.61</b>