



**Agenda for the Ordinary Meeting of Kettleburgh Parish Council
to be held at Kettleburgh Village Hall on Thursday 18th January 2024 at 19.30**

Members of Kettleburgh Parish Council are *summoned to attend* for the purpose of transacting the following business. The public and press are invited to attend

1. **Welcome by the Chairman**
2. **Apologies for absence**
3. **Declarations of Interest**
4. **Requests for dispensations**
5. **Public Forum** - to include Police, District and County Councillors' Reports. Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman. They may speak for up to 3 mins and the session will last no longer than 15 minutes. Members of the public may not take part in the Committee meeting itself
6. **Minutes** – to consider and if appropriate approve the minutes of the Ordinary Parish Council Meeting held on Wednesday 6th December 2023
7. **Clerk's Report** - including actions taken and correspondence received since the last meeting
8. **Community Flood Management Plan** – to hear an update and agree any actions required
 - a) Results of Community Flood Survey
 - b) Flooding in Mill Lane
9. **Finance** - to discuss and where necessary approve/adopt:
Current Year 2023-2024
 - a) Bank Reconciliation
 - b) Payments made and for authorisation
 - c) Receipts and Payments Forecast –Budget 2023-2024**Next Year 2024-2025**
 - d) Business Plan (including plans for ICT) 2022-23 – to agree next year's activities
 - e) Budget 2024-2025 – to agree funding needed to deliver next year's activities
 - f) Precept request for 2023-24 – to agree request to be submitted, considering the budget adopted
10. **Governance: Standing Orders** – to approve a draft with amendment
11. **Forthcoming D-Day-80 Celebration** - to hear any updates and agree any actions
12. **Speed Awareness Initiative** - to review progress and agree any actions
13. **Motion under the Public Bodies (admission to meetings) Act 1960** - to exclude the public and press from discussions where publicity might be prejudicial to the special nature of the business
14. **Next Meeting/s** – next Ordinary Meeting Thursday 14th March 2024 at 19.30. Agree change of day and time for future meetings

Sonia Frost

Clerk to Kettleburgh Parish Council Published 13th January 2024

Please be aware that filming and recording of the meeting may be taking place during the meeting

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